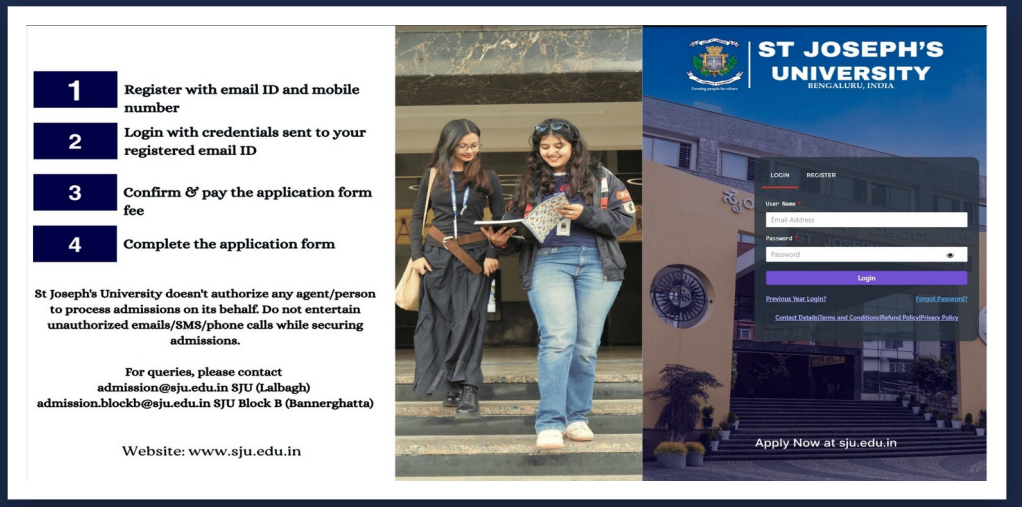
ST JOSEPH'S UNIVERSITY, BENGALURU

SJU Admissions 2027

Online application: a step-by-step guide for applicants



[Apply at sju.edu.in]

BEFORE YOU BEGIN

Keep these ready before you start

Email ID

A valid email ID of the applicant. Use only the applicant's own email.

Mobile number

A valid mobile number of the applicant.

Passport photo

White background, file size not more than 1 MB.

Aadhaar number

Mandatory for Indian applicants.

Contact details must be the applicant's own

All intimations about your application are emailed to the email ID you register with, so use your own email and mobile number, not a parent's or someone else's.

APPLICATION FEE

What it costs to apply

₹1,000

UG programmes

One thousand rupees only

₹1,200

PG and PG Diploma programmes

One thousand two hundred rupees only

+ ₹200

Entrance test fee

Added for programmes with an entrance test

Online payment only
Pay the fee through the portal using the online payment gateway.

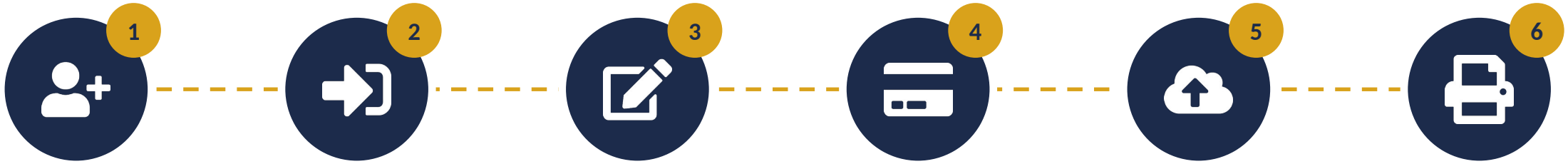
Bank charges may apply
Your bank may add a small charge on top of the fee.

Not refundable
The application fee and entrance test fee are not refundable under any circumstances.

Entrance tests
Held for all Indian nationals. Foreign applicants do not take entrance tests and are screened separately.

THE PROCESS AT A GLANCE

Six steps to complete your application



1 Register

Click “Admissions 2027” on sju.edu.in and register

2 Log in

Open the home page and choose your campus form

3 Fill the form

Enter details, choose programme and batch, accept the undertaking

4 Pay the fee

Pay online through Razorpay or Easebuzz

5 Finish & upload

Add personal, education and marks details, then upload certificates

6 Print

Download your application as a PDF

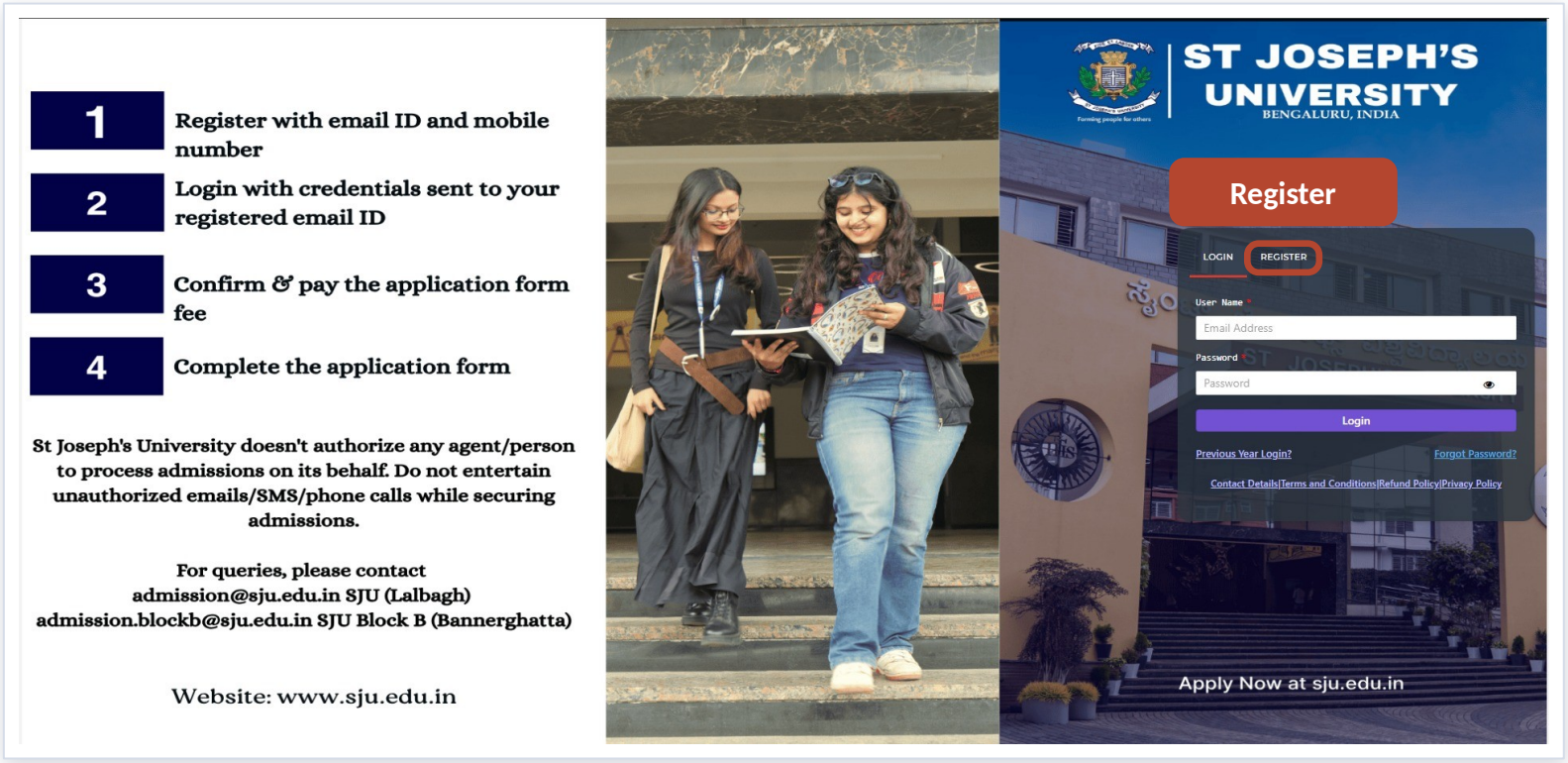
Once you have applied

Use My Applications to apply for another programme, and check the Notifications tab regularly for intimations from the University.

STEP 1 · REGISTER

Register on the admissions portal

1. Go to sju.edu.in and click “Admissions”.
2. Read the instructions.
3. Select your programme.
4. Click Register and fill in your details. Kindly select the correct domicile (see the next slide).



Login details by email

After registering, your login credentials are sent to your registered email ID.

STEP 1 · REGISTER

Select the correct domicile

1 2 3 4 5 6

Step 1 of 6: Register

When registering, please choose the category that applies to you:

Domicile of Karnataka

Indian nationals who have lived in Karnataka, or studied in a recognised school or institution in Karnataka, for the last 7 years continuously.

Non-Karnataka

Indian nationals who live or studied in other states. Excludes NRI, OCI, PIO and foreign nationals.

NRI

Indian passport holders with 3 years of education abroad in the last 6 years, who passed the qualifying exam abroad.

OCI

International passport holders with an OCI card, whose parents or grandparents are of Indian origin.

PIO

Foreign citizens with a PIO card, who once held an Indian passport or whose parents or grandparents were Indian citizens.

SAARC nationals

Nationals of Afghanistan, Bangladesh, Bhutan, Maldives, Nepal, Pakistan and Sri Lanka.

Foreign nationals

All other foreign nationals, except SAARC nationals and OCI and PIO card holders.

Not sure?

Please read the full details before you register:

sju.edu.in/sjudomicile

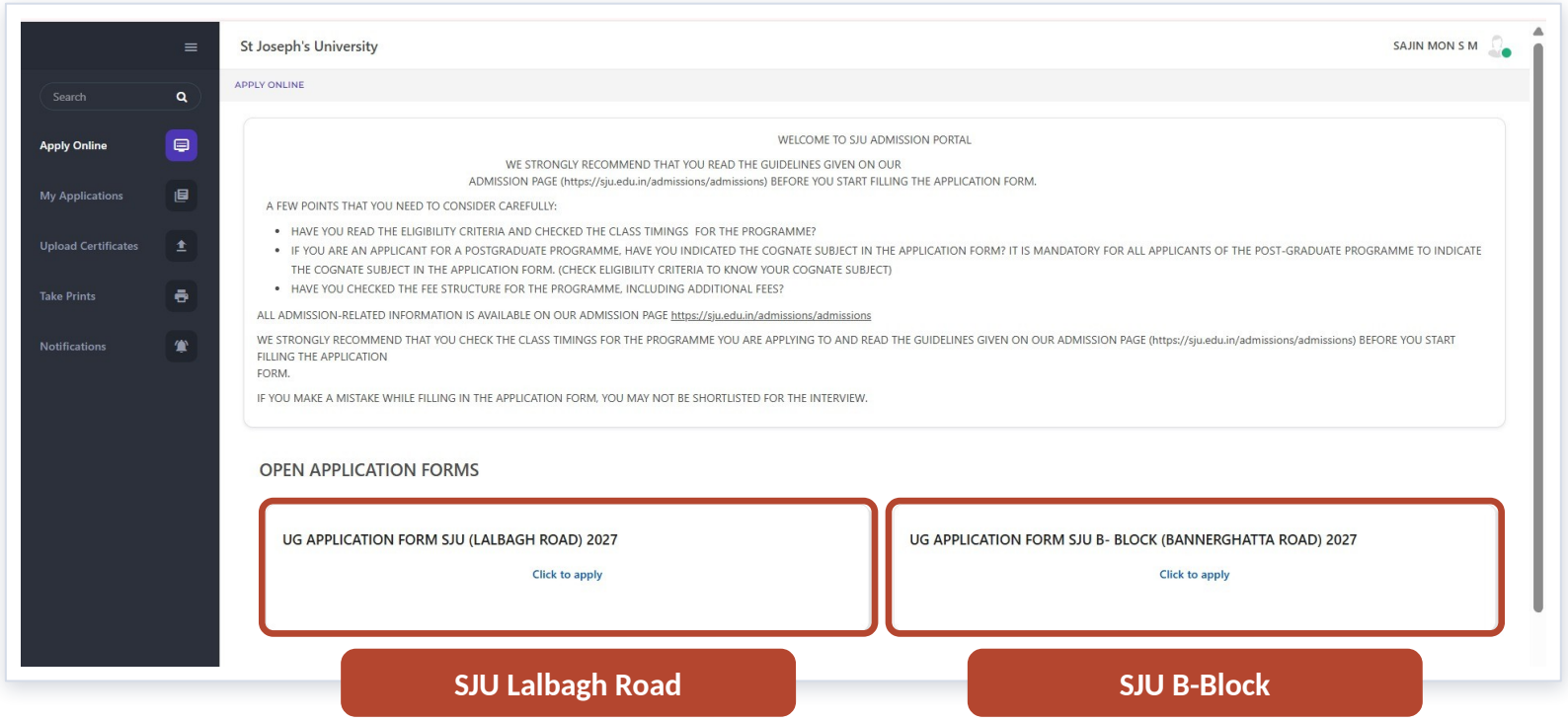
STEP 2 · LOG IN

Log in and open your application form

1 2 3 4 5 6

Step 2 of 6: Log in

1. Log in with the credentials sent to your email.
2. Move your cursor to the magnifying glass on the left to open the home page.
3. UG applicants: under Open Application Forms, click “Click to apply” on the form for your campus: SJU (Lalbagh Road) or SJU B-Block (Bannerghatta Road).

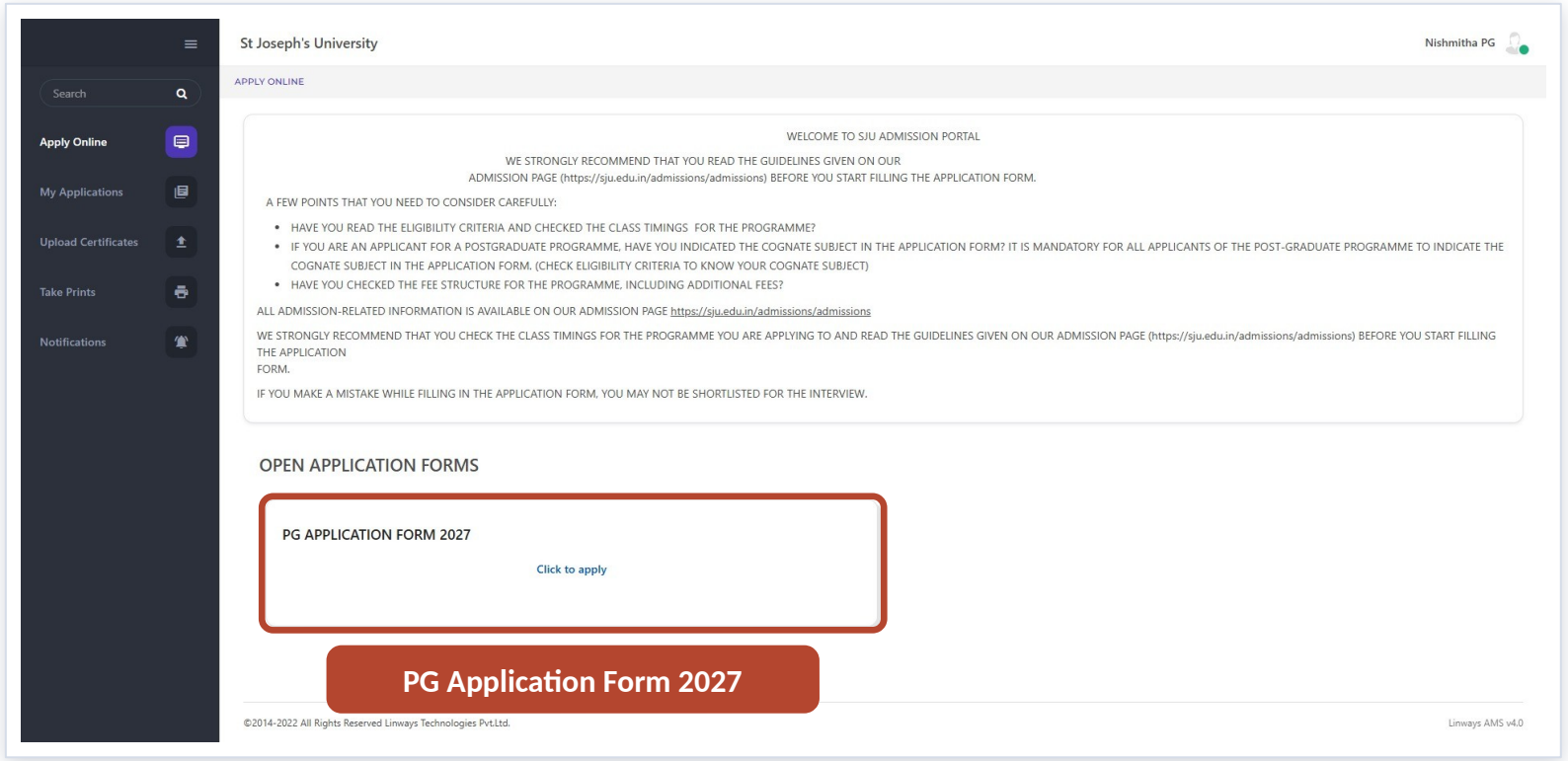


Read the guidelines first

Read the guidelines on the admission page before you start. Mistakes may affect your interview shortlisting.

PG applicants: open the PG form

1. PG applicants see PG APPLICATION FORM 2027 under Open Application Forms.
2. Click “Click to apply”.
3. All the other steps are the same as for UG.



Cognate subject

It is mandatory for PG applicants to indicate the cognate subject in the application form. Please check the eligibility criteria to know yours.

STEP 3 · FILL FORM

The form has seven sections

1 2 3 4 5 6

Step 3 of 6: Fill form

Before payment | Pay the fee | After payment



1. Basic Details
2. Declaration
3. Payment
4. Personal Details
5. Education Details
6. Marks Details
7. Upload Certificates

After payment, click Proceed

This takes you to the next section, Personal Details. Then fill in Education Details and Marks Details, and upload your certificates.

Incomplete forms are rejected

Complete all seven sections. A form left incomplete is considered rejected.

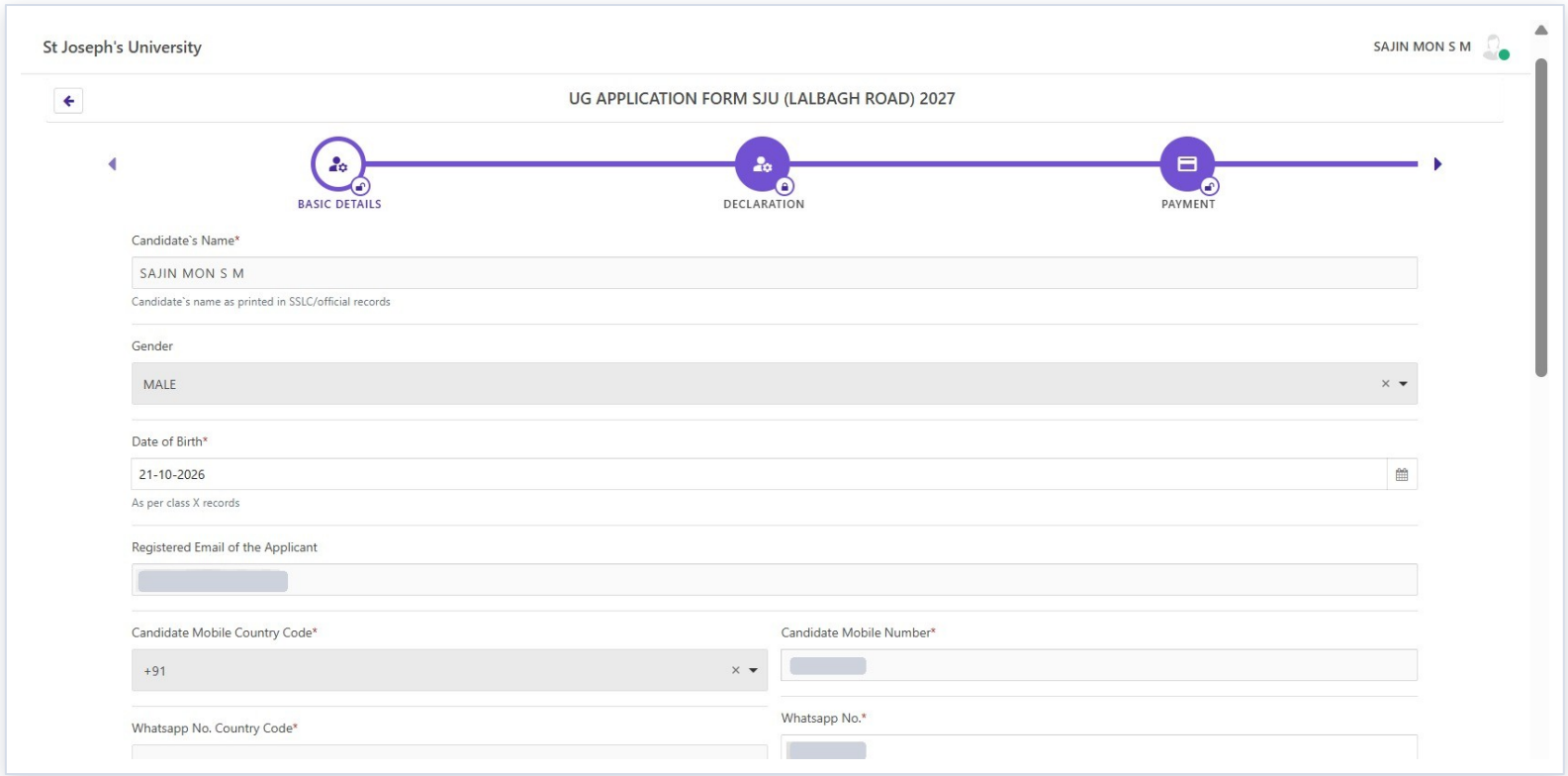
STEP 3 · FILL FORM

Fill in your details

1 2 3 4 5 6

Step 3 of 6: Fill form

1. Fill in all the remaining details on the form.
2. Check your name, date of birth and contact details before moving on.

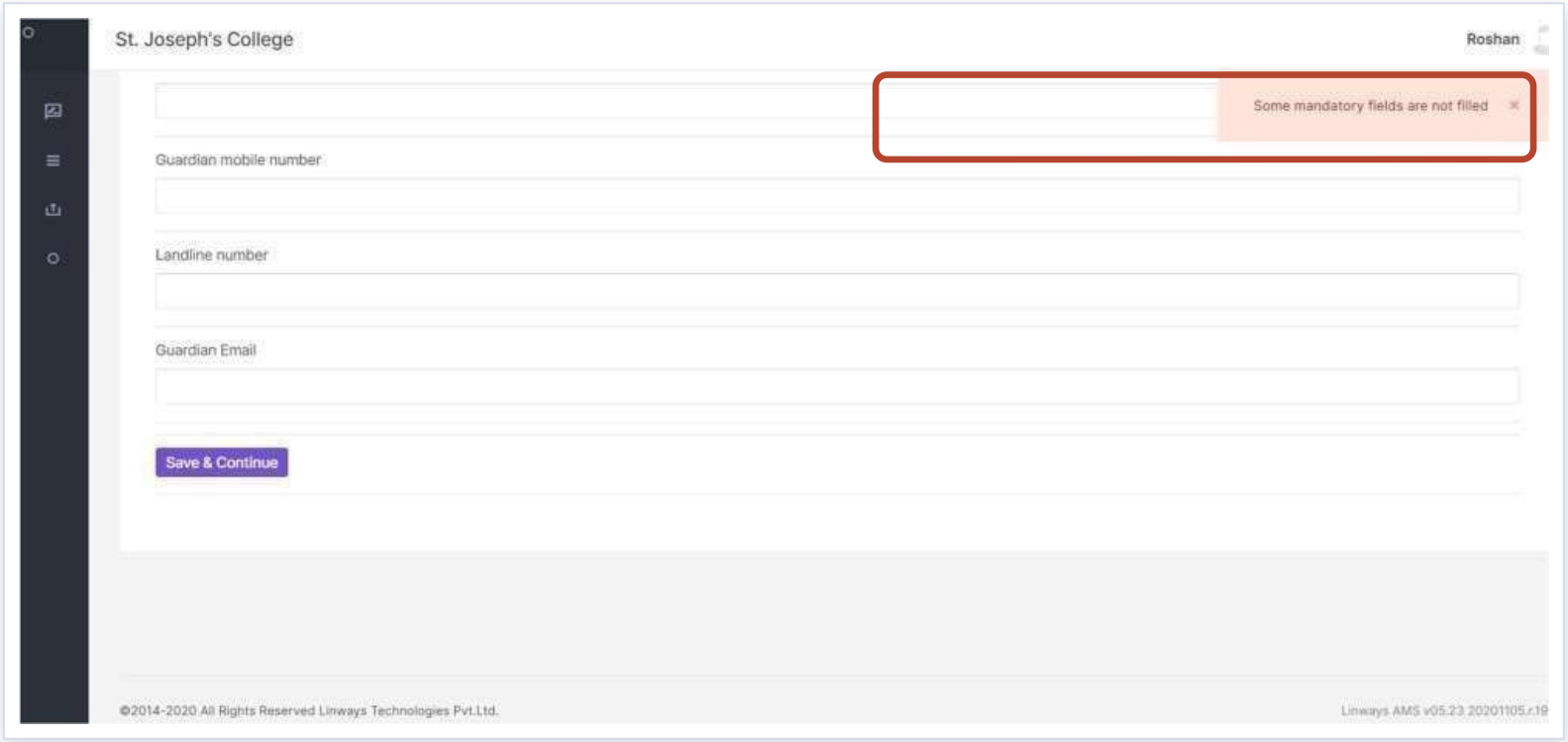


Match your records

Enter your name as printed in your SSLC or official records, and your date of birth as per your Class X records.

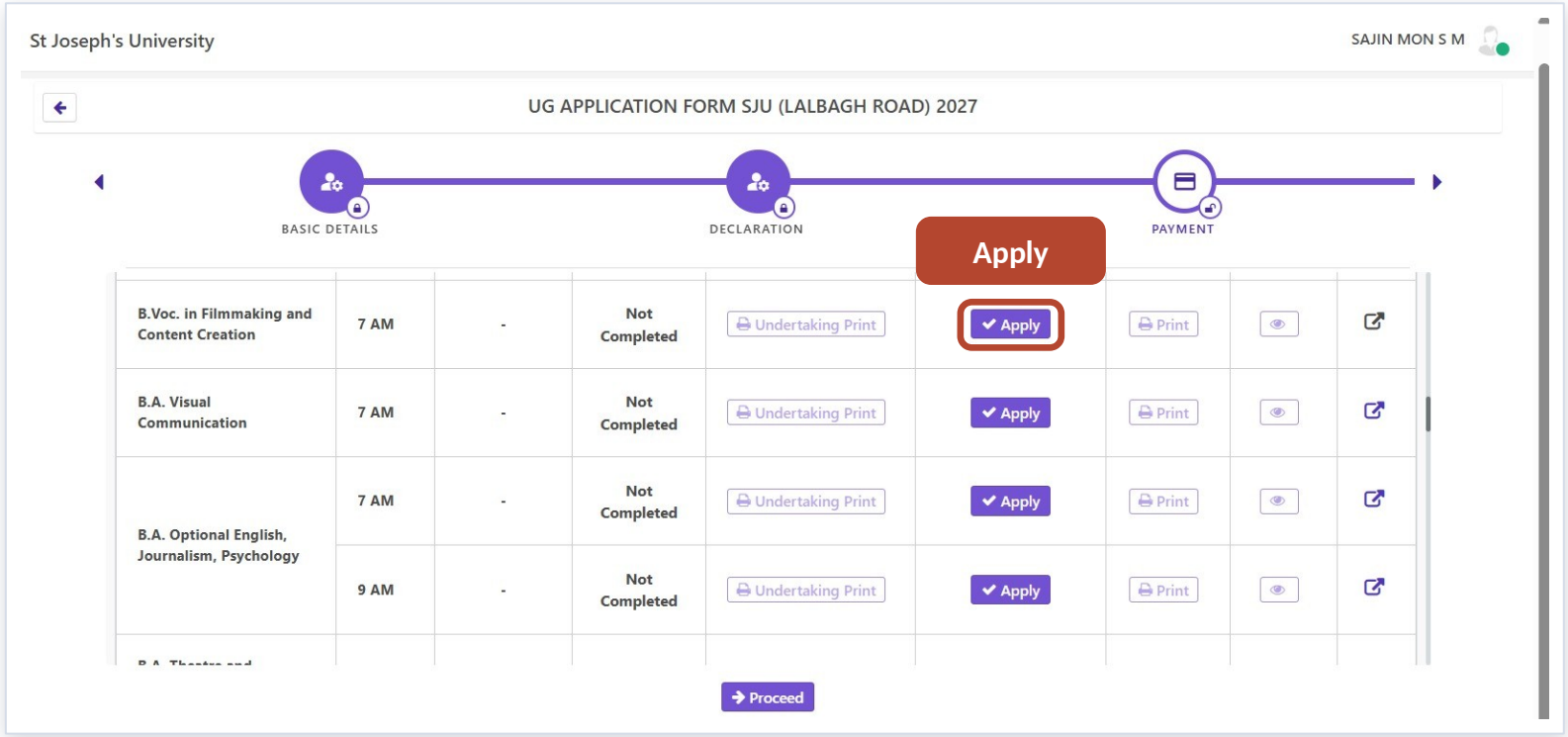
Complete every mandatory field

1. If you leave out a mandatory field, you will see the message “Some mandatory fields are not filled”.
2. Go back, fill in the missing fields, and click Save & Continue.



Choose your programme

1. Read the programme details before you apply.
2. Each programme lists its batch timings, such as 7 AM or 9 AM.
3. Click Apply on the row with the programme and batch you want.

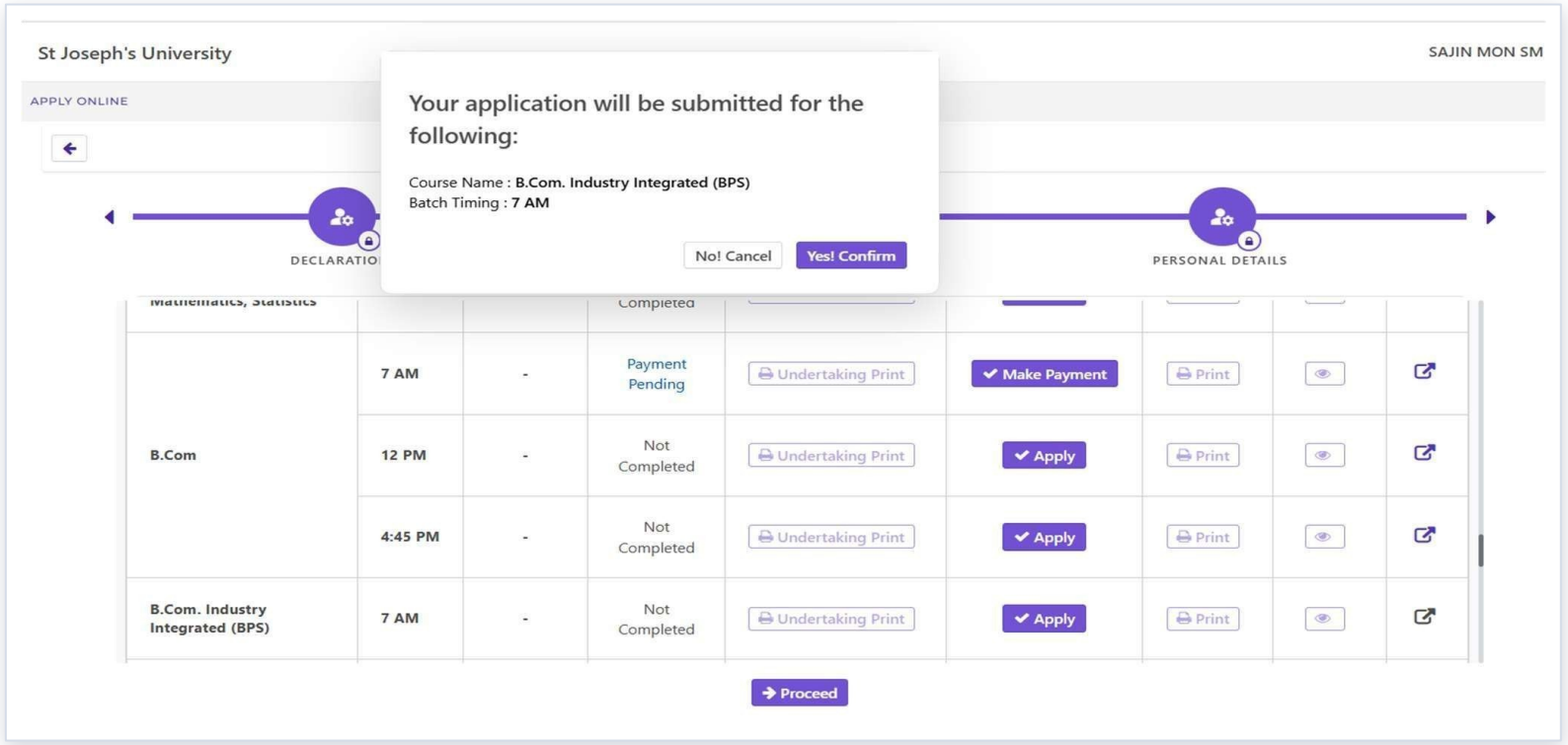


Choose your batch carefully

Once you choose a batch timing, it cannot be changed.

Confirm your programme and batch

1. A pop-up shows the programme and batch timing you selected.
2. Check both carefully, then click Yes Confirm.

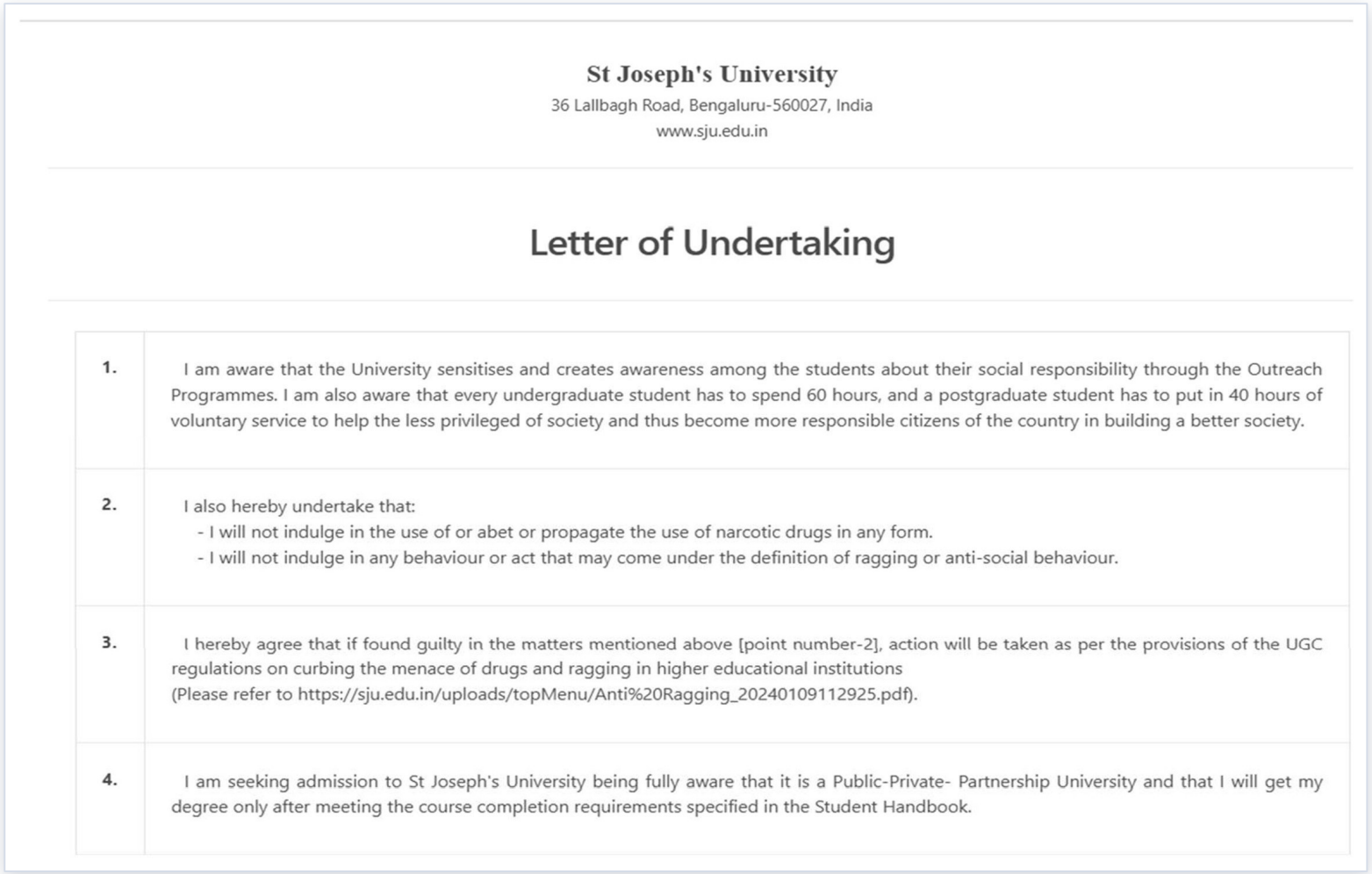


This cannot be undone

The batch timing cannot be changed after you confirm.

Read the Letter of Undertaking

1. Read the Letter of Undertaking fully before you apply.
2. It covers outreach hours, the University's anti-drug and anti-ragging rules, and programme completion requirements.



St Joseph's University
36 Lallbagh Road, Bengaluru-560027, India
www.sju.edu.in

Letter of Undertaking

1.	I am aware that the University sensitises and creates awareness among the students about their social responsibility through the Outreach Programmes. I am also aware that every undergraduate student has to spend 60 hours, and a postgraduate student has to put in 40 hours of voluntary service to help the less privileged of society and thus become more responsible citizens of the country in building a better society.
2.	I also hereby undertake that: - I will not indulge in the use of or abet or propagate the use of narcotic drugs in any form. - I will not indulge in any behaviour or act that may come under the definition of ragging or anti-social behaviour.
3.	I hereby agree that if found guilty in the matters mentioned above [point number-2], action will be taken as per the provisions of the UGC regulations on curbing the menace of drugs and ragging in higher educational institutions (Please refer to https://sju.edu.in/uploads/topMenu/Anti%20Ragging_20240109112925.pdf).
4.	I am seeking admission to St Joseph's University being fully aware that it is a Public-Private- Partnership University and that I will get my degree only after meeting the course completion requirements specified in the Student Handbook.

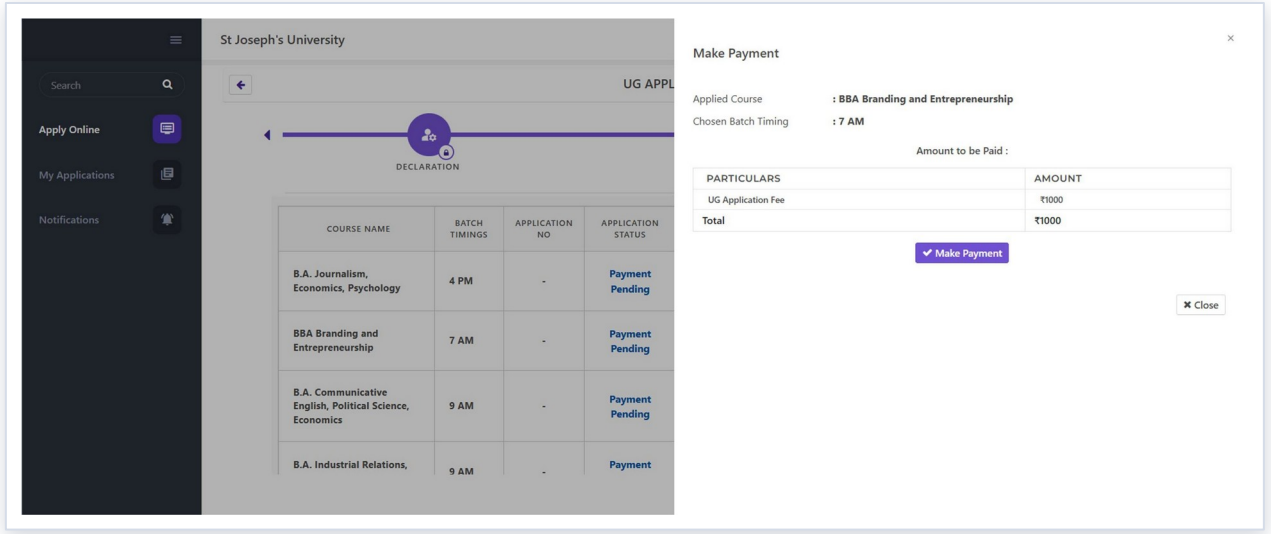
STEP 4 · PAY FEE

Proceed to payment

1 2 3 4 5 6

Step 4 of 6: Pay fee

1. Click Make Payment next to your programme.
2. **Entrance test programmes: select the entrance test date that suits you, before payment.**
3. Check the programme and amount, then click Make Payment. Entrance test programmes cost ₹200 more. Fees are non-refundable.



ST JOSEPH'S UNIVERSITY ENTRANCE TESTS (SJUET)

Cycle 1

6 December 2026

Bengaluru (Karnataka)

Cycle 2

24 January 2027

Bengaluru (Karnataka)

Cycle 3

18 April 2027

Ernakulam (Kerala), Chennai (Tamil Nadu), Kolkata (West Bengal) and Bengaluru (Karnataka)

On campus for all Indian nationals.

Foreign and international applicants do not take entrance tests; they are screened separately by the Department or School.

School of Communication and Media Studies programmes have online entrance tests.

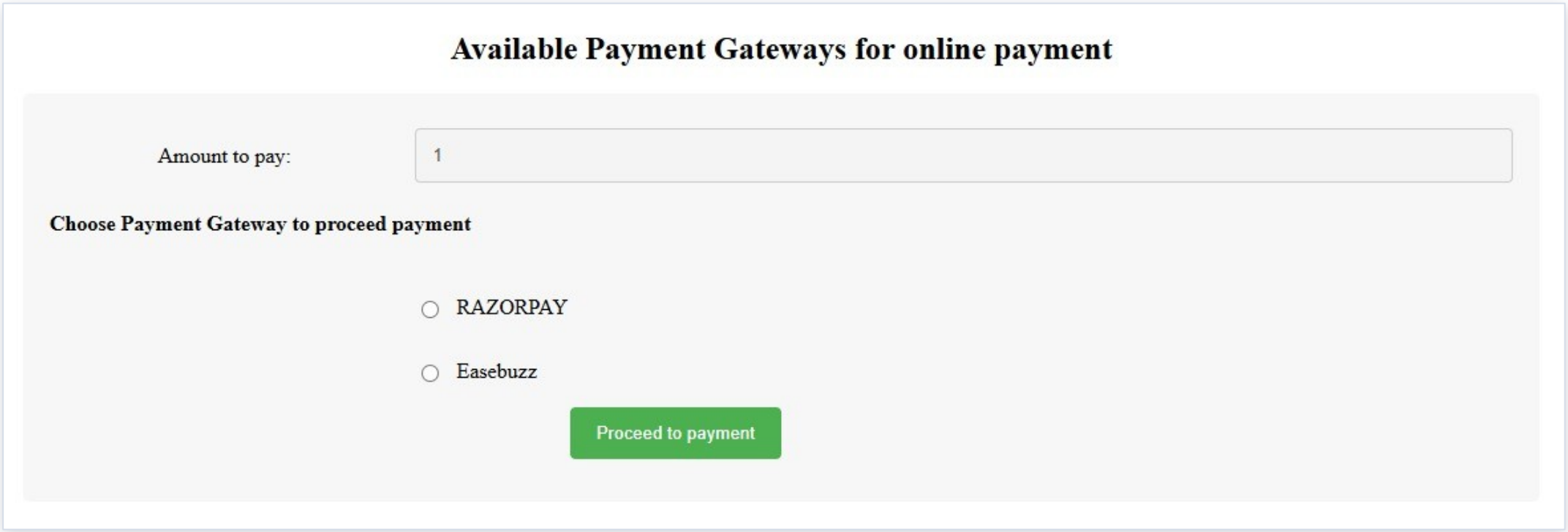
STEP 4 · PAY FEE

Choose a payment gateway

1 2 3 4 5 6

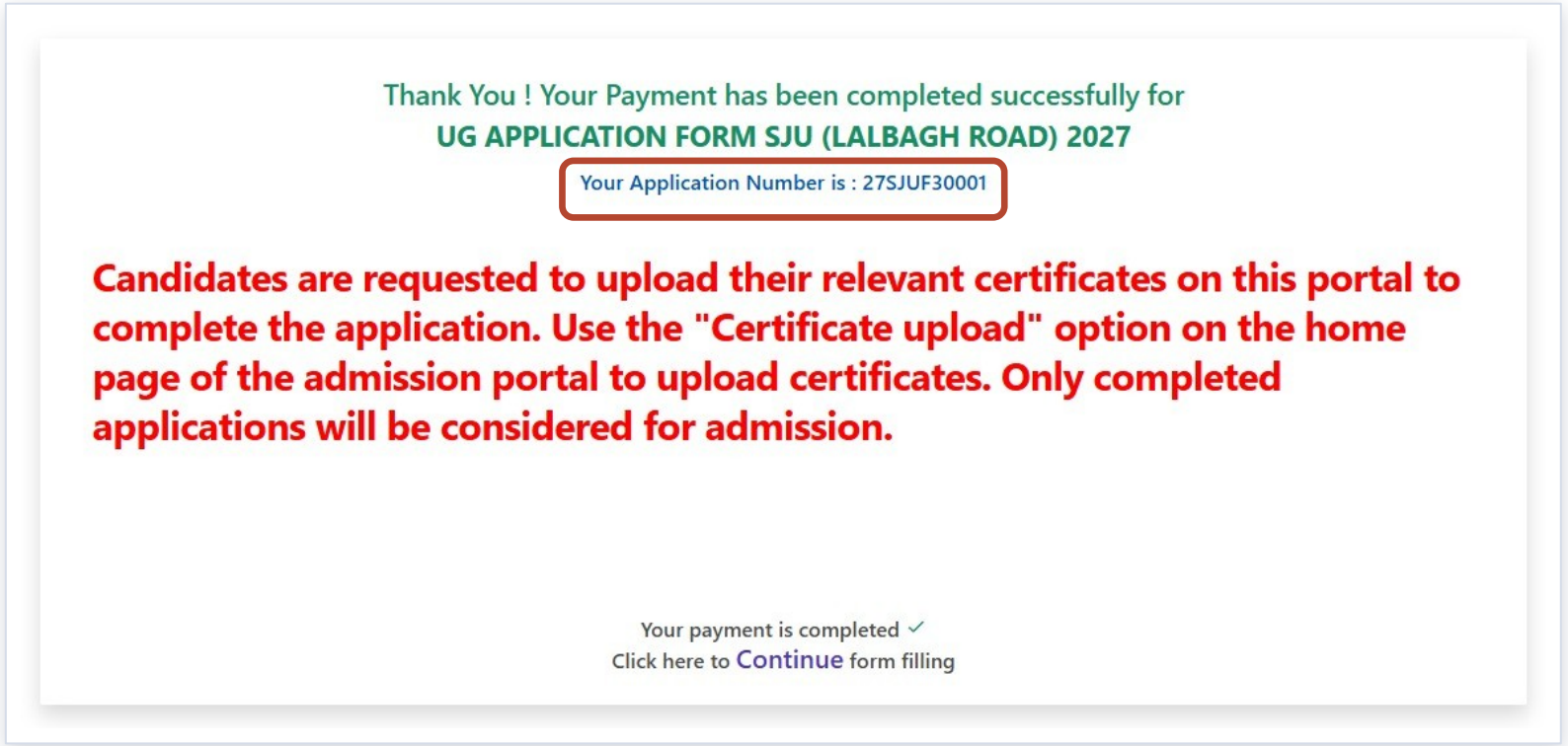
Step 4 of 6: Pay fee

1. Select any one payment gateway: Razorpay or Easebuzz.
2. Click Proceed to payment and complete the payment.



Payment successful

1. When payment goes through, you will see a confirmation with your application number.
2. Note down your application number.
3. Click Proceed to go to the next section, Personal Details.



You're not done yet

Fill in Personal, Education and Marks Details and upload certificates. Incomplete forms are rejected.

STEP 4 · PAY FEE

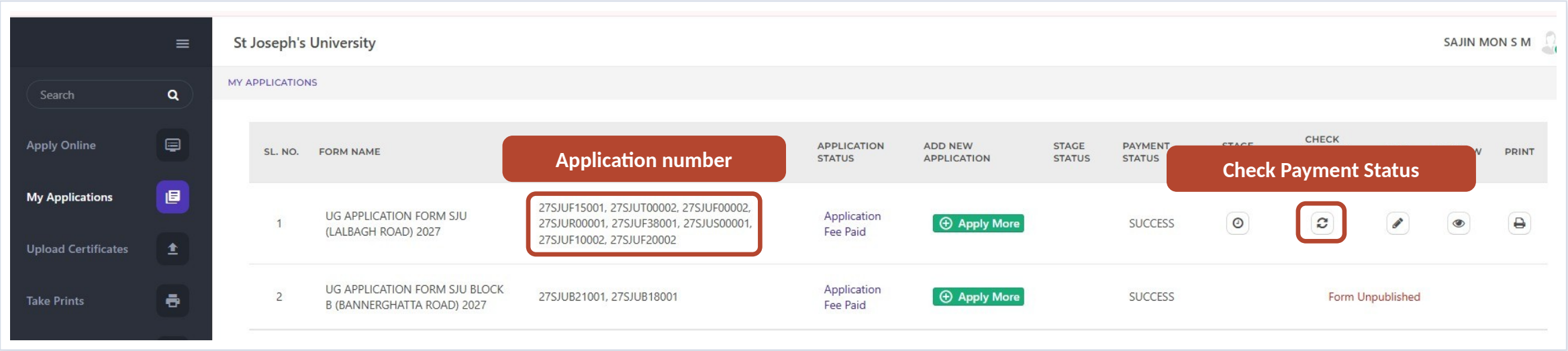
Find your application number

1 2 3 4 5 6

Step 4 of 6: Pay fee

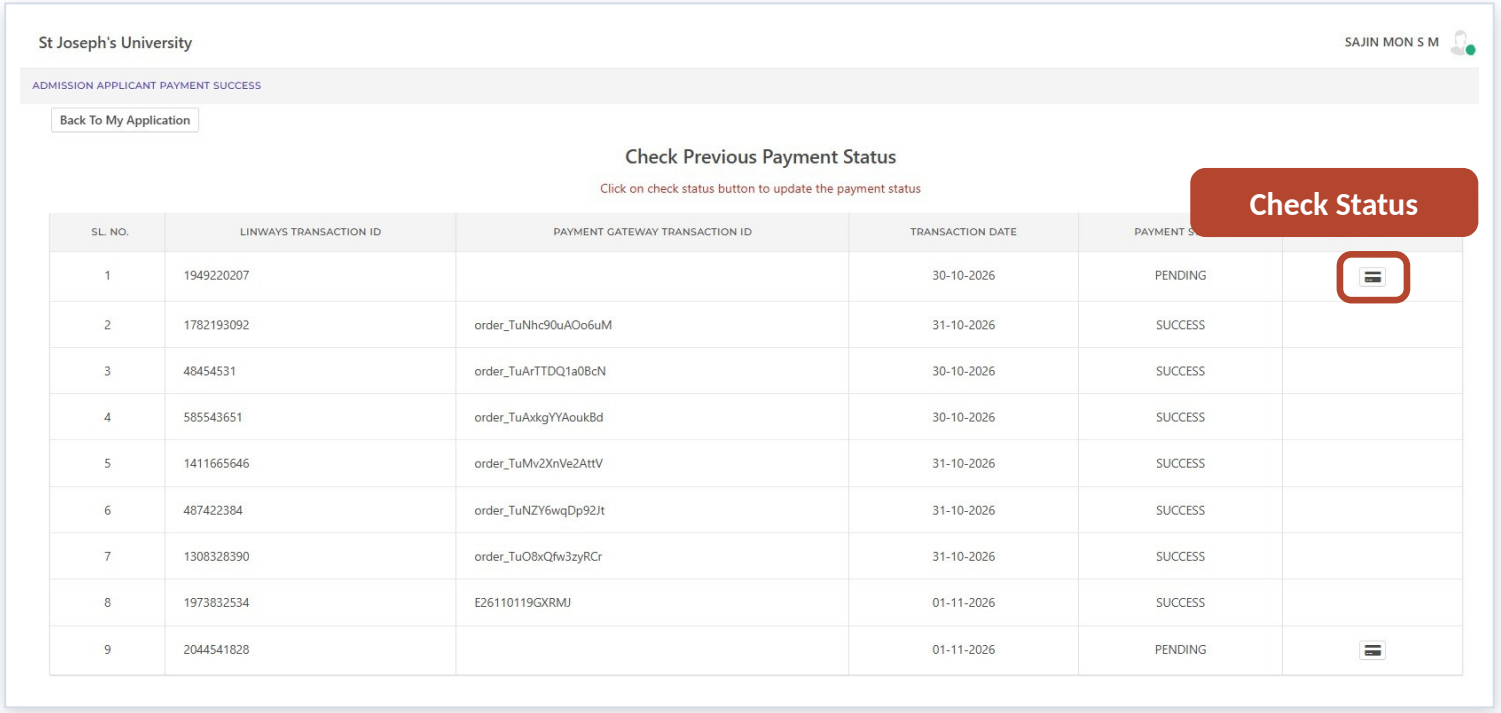
1. After payment, your application number is generated and shown in My Applications.
2. Can’t see it? Click the Check Payment Status icon for that form.

Payment done, no number?
Check your payment status before paying again.



Check your payment status

1. A new page lists every transaction you have made.
2. In the last column, click the Check Status button next to a pending payment. It will show whether the payment succeeded or failed.



If success

Go to My Applications. Your application number will now be shown.

If failed

Make the payment again. If money was deducted from your account, your bank will refund it within 7 working days.

STEP 5 · UPLOAD

Documents you need to upload

1 2 3 4 5 6

Step 5 of 6: Upload

All applicants

Upload each document as a PDF or JPG. Documents marked “after result” can be uploaded once your results are out.

- Class 10 (High School) certificate and marks card
- Class 11 certificate and marks card
- Class 12 (Senior Secondary) certificate and marks card (after result)
- Transfer Certificate from your last institution (after result)
- Migration Certificate, not needed for Karnataka State Board (after result)
- UG semester marks and PDC (PG applicants only)
- Valid ID proof: Aadhaar Card
- Valid address proof
- Baptism Certificate or Parish Priest Letter, issued in the last 6 months (Christian applicants)
- Valid Caste Certificate (SC, ST, OBC and other categories)
- PWD or Chronic Illness Certificate (if applicable)

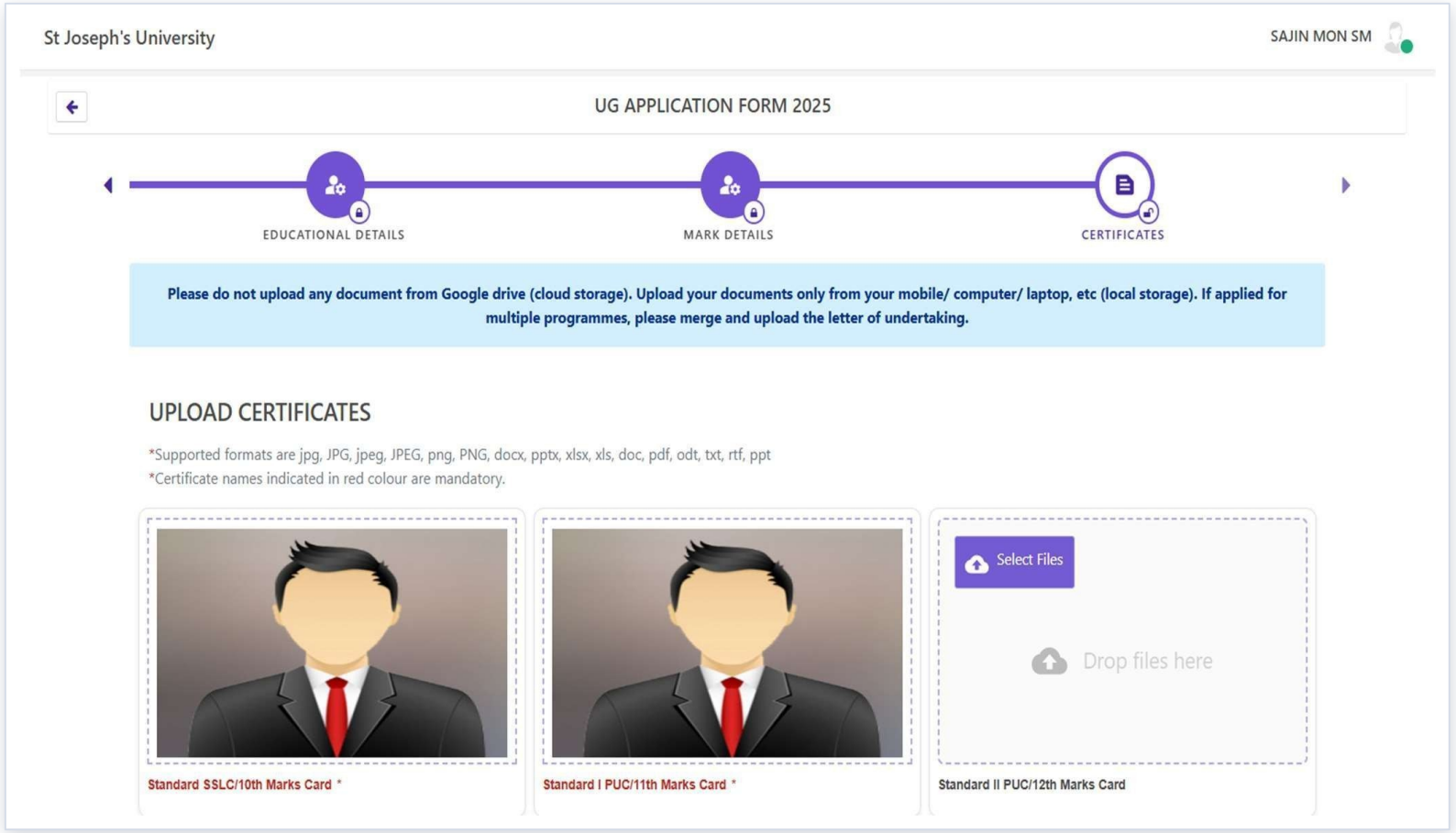
International applicants

PIO, OCI, SAARC and foreign nationals also upload:

- Passport and visa details
- PIO or OCI card, whichever applies and is available at admission
- Resident Permit (if available)

Upload your certificates

1. After Personal, Education and Marks Details, go to Upload Certificates.
2. Drag and drop each certificate as a PDF or JPG file.



Upload from your device

Don’t upload from Google Drive or other cloud storage. Save the file to your phone or computer first.

STEP 5 · UPLOAD

Letter of Undertaking

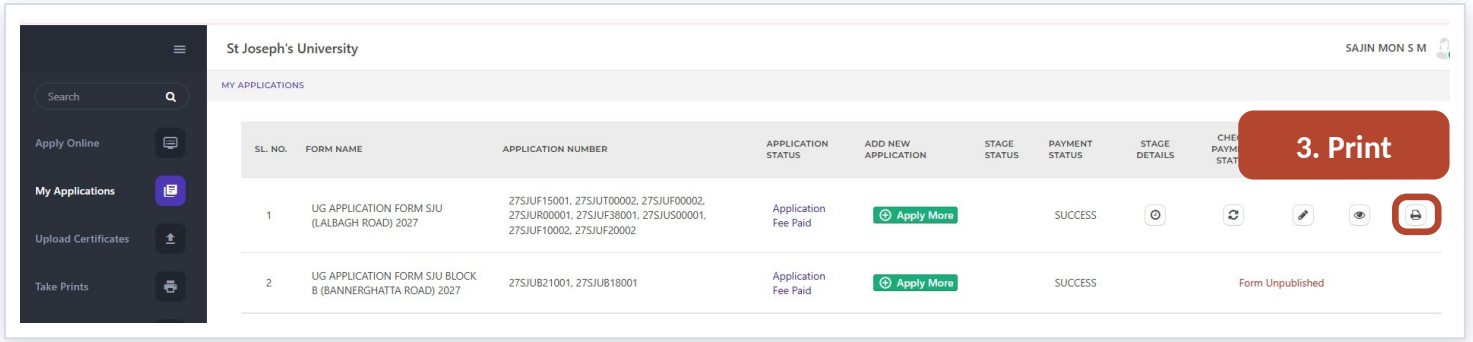
1 2 3 4 5 6

Step 5 of 6: Upload

Uploaded automatically once your application payment is successful. You can check it in the Certificates section.

Not uploaded automatically? Kindly download it and upload it yourself:

1. Allow pop-ups for the admission portal in your browser
2. In the applicant portal, open My Applications
3. Click the Print icon on the right
4. In the pop-up, click Undertaking Print and download it
5. Upload it in the Certificates section



Please allow pop-ups first

The Undertaking Print opens in a pop-up. If your browser blocks pop-ups, kindly allow them for the portal before downloading.

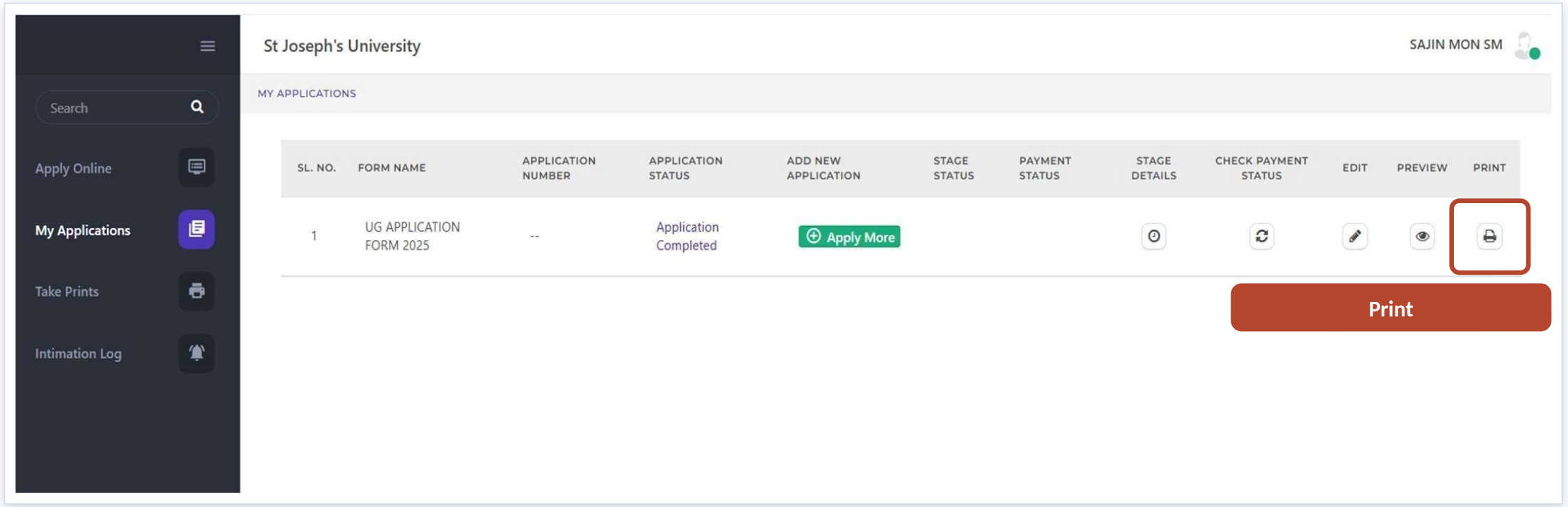
STEP 6 · PRINT

Print or download your application

1 2 3 4 5 6

Step 6 of 6: Print

1. From the home page, open My Applications.
2. Click the Print icon to generate your application as a PDF.



AFTER YOU SUBMIT

Check everything before you submit

Details are locked

Once you submit the form, you can’t edit any of your details.

Documents can be changed

You can still replace the documents you uploaded.

Need a correction?

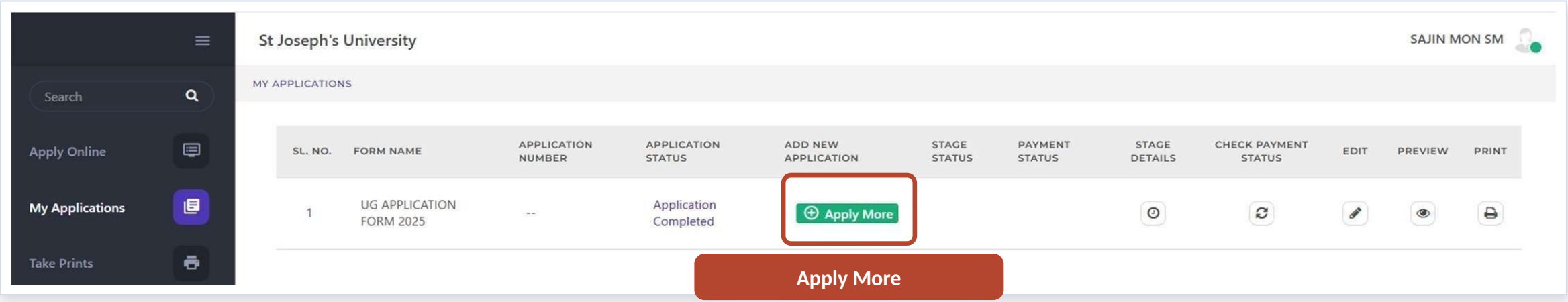
Email us with your application number and valid supporting documents.

Correction request email

To: admission@sju.edu.in (SJU B-Block: admission.blockb@sju.edu.in)
Subject: Correction request – Application No. [your application number]
Include: what needs correcting, and attach valid documents that support the change

Apply for another programme

1. From the home page, open My Applications.
2. Click Apply More to apply for another programme.



AFTER YOU APPLY

Admitted to more than one programme?

If you apply for two or more programmes and are shortlisted for both:

1

Programme A

You attend the interview for Programme A and are admitted.

2

Programme B

Later, you attend the interview for Programme B and are admitted.

3

A is cancelled

Your admission to Programme A is cancelled automatically.

4

Fee transferred

If you paid the fee for Programme A, it is transferred automatically to Programme B.

Your latest admission is the one that counts. In this example, Programme B is your final admission.

Check the Notifications tab

1. Click Notifications in the left menu to see your intimations.
2. Each intimation shows its status and the date and time it was sent.
3. Click Refresh to see the latest, and check regularly.



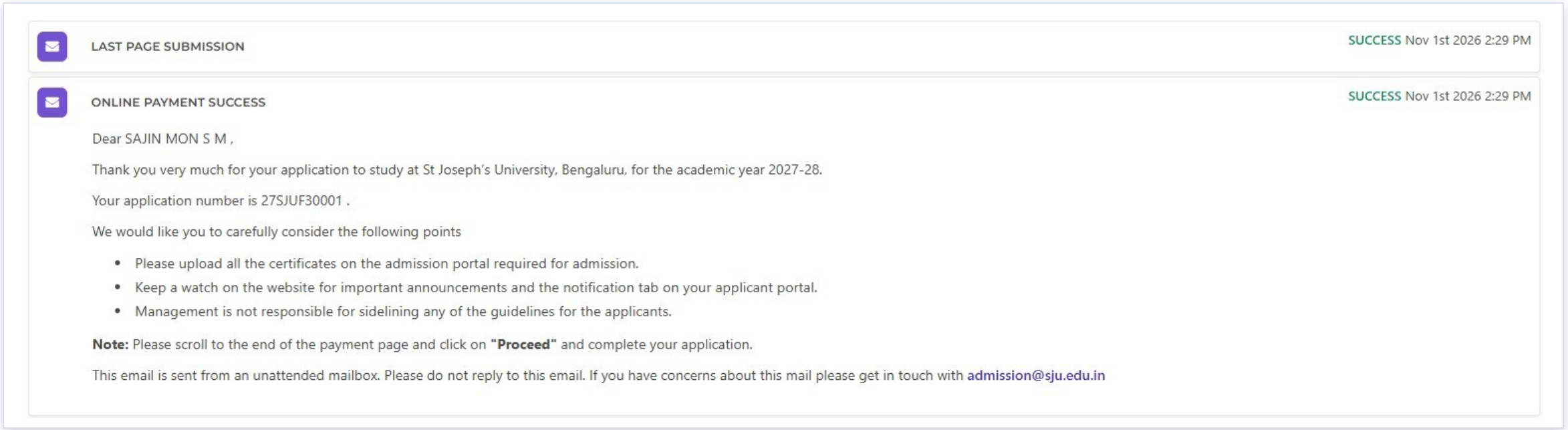
Email only

Intimations are sent by email only, not by SMS.

AFTER YOU APPLY

Read your intimation emails

1. Click an intimation in the Notifications tab to read the full email.
2. It includes your application number and next steps, such as uploading your certificates.



Need help?

Contact the admissions team



Admission queries by phone

+91 94808 11912



Admission queries by email

admission@sju.edu.in



SJU B-Block (Bannerghatta Road)

admission.blockb@sju.edu.in



Foreign nationals

officeinternationalaffairs@sju.edu.in

Apply at sju.edu.in