



St Joseph's University
Bengaluru

THIRD ANNUAL CONVOCATION 2026

27 September 2026

**Guidelines for
Rank Holders &
Awardees**

Student Guidelines

This booklet contains important information for Rank Holders, Best Outgoing Students and Special Awardees from undergraduate and postgraduate programmes attending the Third Annual Convocation organized by St Joseph's University. Please go through the information and instructions provided here before attending the Convocation Ceremony.

Date, Time and Venue

The Annual Convocation 2026 of St Joseph's University, Bengaluru, will be conducted at the University Campus on ***27 September 2026***.

Only Rank Holders, Awardees and Prize Winners who applied for the convocation certificate and registered to attend the convocation will be permitted to attend the Convocation Ceremony in the morning.

Each student may only be accompanied by a maximum of two parents/registered guardians.

Students should enter the Student Progression Details on Linways by 26 September 2025 to attend the Convocation.

All Rank Holders and awardees will receive their medals and rank certificates during the Convocation Ceremony conducted in the morning sessions. These students and their parents/guardians will also have to stay for the evening session in order to collect their

degree certificates along with their batchmates. Lunch will be provided for these students and their parents. Rank Holders and awardees who do not wish to stay back for the evening session will have to collect their degree certificate at a later date as shall be notified by the Office of the Controller of Examinations.

Registration for UG, UG Hons. and PG Rank Holders, Best Outgoing Students and Awardees will begin by 08:00 AM and will close by 08:45 AM. Students will have to report to their designated classrooms for registration before this time. *Campus gates will be closed by 08:45 AM.*

Parking

Students are strongly advised to *use public transportation* to commute to and from the University campus on the day of the convocation.

There will be *no parking facility available on campus for students and their guardians.*

In order to avoid traffic congestion, *kindly avoid drop off at the University Gate.* Kindly avoid parking vehicles in nearby streets and in No Parking zones.

Dress Code and Convocation Attire

To maintain a sense of harmony and uniformity, students are advised to follow the dress code given below:

Male students: White shirts or kurtas with black pants

Female students: White or off-white saris, or white kurtis with black pants

Convocation attire will be provided to all students from designated classrooms. *Rank holders and awardees should wear the same attire during the Certificate Distribution session in the afternoon. The attire may be taken home after the event.*

Entry and Registration

All students and parents/guardians have to arrive at campus by 08:00 AM. Due to security reasons, *entry will be permitted through Gate 1 only.* All other gates will be closed on the day of the Convocation.

Students should *produce their ID cards* to enter the premises. Following this, *students should proceed to the Science Block entrance lobby (near St Joseph's Statue) for registration*, while their *parents/guardians should proceed to the Main Auditorium.* At the Auditorium, parents/guardians should mention their ward's name, register number and combination. They will then be directed

to their designated seating areas by volunteers present at the Main Venue.

At the registration counter, attendance will be marked and students will be directed to designated classrooms in the Science Block. ***Registration will be closed by 08:45 AM.***

Attendance will once again be taken at the designated classrooms. ***Only those students whose attendance has been taken can attend the programme and collect their awards on stage during the Convocation.***

Students will be provided lunch passes for themselves and their parents/guardians, at the classrooms. Please note that students can bring a maximum of two parents/registered guardians only. Children below 12 years of age will not be permitted to attend the programme.

Their convocation attire will also be distributed in the classrooms.

Students should be seated in the exact order as instructed in the classroom by 08:45 AM.

Registration will close by exactly 08:45 AM. After this point, gates to the campus will be closed and students will not be permitted to join the Convocation Ceremony in the morning session.

Procession of Award Winners and Rank Holders

At 09:20 AM, the marching band will start playing near the Science Block entrance. Rank Holders and Awardees should now line up as instructed in their classroom and get ready for the procession.

At 09:20 AM, PG, UG Hons and UG Special Awardees, Best Outgoing Students and Rank Holders will begin the Procession of Award Winners. Students will leave their designated rooms in three rows, descend the stairs towards the Science Block Lobby, and proceed to the Main Auditorium.

The Special Award (The Venkataraman Ramakrishnan Award and S Krishna Kumar Memorial Prize) winners will lead the procession, followed by the NCC/NSS/YRC National Award Winners, Other Award Winners, Best Outgoing Students from PG and UG programmes, the PG Rank Holders, UG Hons Rank Holders, and the UG Rank Holders.

Students are to maintain silence and act in an orderly manner during the procession.

Once the students reach the Main Auditorium, they will be directed to their designated seating areas in the centre rows. Rank Holders should remain seated in the exact order as instructed by the teachers in charge.

Formal Programme

The Procession of Dignitaries – including the the Chief Guest, the Guests of Honour, the Chancellor and the higher officials of the University – will arrive at the Main Venue at 10:00 AM. Students and parents/guardians should remain standing while the Procession of Dignitaries walks down the aisle and reaches the dais.

The Formal Programme will commence at 10:00 AM. The Formal Programme will include the National Anthem, *Naade Geethe*, Prayer Song, Welcome Address, Conferment of Degrees, Distribution of Special Awards, Convocation Address by the Chief Guest, Addresses by the Guests of Honour, and Vote of Thanks.

Please listen carefully to instructions provided by the MCs during the programme. Students and guardians will be asked to rise and take their seats at specific moments during the course of the Convocation Ceremony.

- All attendees should stand up when the Procession of Dignitaries walks down the aisle while entering and exiting the venue.
- All students should rise from their seats when the Controller of Examinations reads out the statement presenting the graduands to the Chancellor. Once the Chancellor approves the conferment of degrees, students should take a bow and be seated.
- Please remain standing while the National Anthem, *Naade Geethe* and University Anthem are played.

Students and guardians are requested to maintain silence throughout the Programme and act in a manner befitting the solemnity of the occasion.

Kindly switch off your mobile phones or leave them in flight mode for the entire duration of the Formal Programme.

Photography and videography are strictly prohibited during the Formal Convocation. Students and their parents/guardians are requested not to enter the aisles to take photos or videos during the Programme.

After the Chancellor approves the Conferment of Degrees, Special Awards for PG and UG students, NCC/NSS/YRC National Awards, awards for Best Outgoing Students (PG and UG) from each school and Rank Holders from PG, UG Hons and UG programmes will be presented on the Main Stage. ***Please note that only the rank holders and awardees will be permitted on stage.***

Lunch

After the conclusion of the Formal Programme, ***Rank Holders and Awardees, along with their parents/guardians, should go to the Magis Canteen (Non-Veg) or Auditorium Basement (Veg), where lunch will be served.***

Students and their parents/guardians will have to produce the lunch coupons provided during registration at the lunch venues.

Students are requested to first make way for parents/guardians to have lunch before going to the counters themselves.

Lunch counters will be closed at 12:45 PM.

Afternoon Session for Certificate Distribution

In two sessions in the afternoon, degree certificates for PG, UG Hons and UG programmes will be distributed in multiple venues across campus. Until this time, Rank Holders/Awardees and their parents may stay back within campus. ***Please refer to the Student Guidelines for the afternoon session to find out the respective Session and Venue assigned.***

Please check the schedule for Certificate Distribution to find out which venue and session your batch has been assigned. ***Those assigned Session I should report to their designated classrooms by 01:00 PM, while those assigned Session II should report by 04:00 PM.*** Parents may proceed to the venue assigned before 01:30 PM and 04:30 PM respectively. Please note that ***registration for the Certificate Distribution will close at 01:45 PM (for Session I) and 04:45 PM for Session II respectively.***

Upon arriving at the classrooms, Rank Holders/Awardees may follow the same instructions shared with all other students.

Photography and Videography

Please note that *photography and videography are strictly prohibited during the Formal Programme and the School-Wise Convocation Programme.*

Students and parents/guardians are requested not to step out of their seats and crowd the aisles to take photographs during the Formal Programme and the School-Wise Certificate Distribution.

Professional photographers appointed by the University will take photographs of all students receiving certificates on stage during the event. Soft copies of these photographs will be shared with the students after the programme.

Live streaming of the Convocation Ceremony conducted in the Main Auditorium during the morning session will be made available on YouTube. The link for the same will be shared with students on their respective WhatsApp groups.